

## LAS FLORES ROOM PRIVATE EVENT INFORMATION

The Las Flores room was named for its view of the El Adobe Garden with its colorful flowers and ancient trees that can be seen through the French style windows that line the walls of the restaurant. It is located on the lower left level of the restaurant offering a semi private event space for up to 50 guests.

When reserved for a private event the room is transformed with rectangular and round banquet tables that seat up to 10 guests and a large square table that seats up to 12 which was built in the room almost 70 years ago. Linen color selection and extra décor time is provided to personalize your small semi-private event.

**Deposit:** A \$500 non-refundable, non-exchangeable deposit is required to hold the room. This deposit will be applied towards the final bill at the end of your event.

**Minimums:** The Las Flores Room requires the following food, bar and beverage minimums (for up to 4 hours). These minimums **DO NOT** include the 20% Service charge (Gratuity) or 7.75% sales tax.

Mon-Sun	10AM-4PM	\$1500 ++ (\$1939.50)
Mon-Fri & Sun	6-10PM	\$2000 ++ (\$2586.00)
Sat	6-10PM	\$2500 ++ (\$2732.50)

In the event that food & beverage totals do not reach the guaranteed minimum, the difference will be applied to final check as a room fee. Time allotted per event is four (4) hours maximum; for additional time the minimums are increased \$100 for each half (½) hour.

**Menu:** El Adobe provides 5 different preset menus for you to choose from ranging from our family-style taco fiesta to Sunday brunch. We provide small personalized menus for your event with your menu selection for guests to look over. You may adjust, add or substitute any of your menu items at little to no cost. If you wish to begin the event with appetizers, we can place platters on the table(s) or set-up a small buffet table.

**There will be a \$2 per person cake cutting fee for any dessert not provided by El Adobe de Capistrano.**

**Bar & Beverage:** You may allow your guest their choice of drinks throughout the event with all charges included on the check at the end of your event. You may also place a limit on the amount you wish not to exceed, and/or specify the items you wish to host (example: margaritas, house wine, and beer only). Cash bar sales will be applied towards the minimum, if you wish to allow your guests to purchase their own beer, wine, and cocktails. Soft drinks, lemonade, coffee and tea are included in your preset menu option.

There will be a \$18 wine corkage fee for every 750ml bottle not provided by El Adobe de Capistrano



**Tax & Gratuity:** A 7.75% sales tax will be applied to all services provided by El Adobe de Capistrano. A gratuity of 20% is applied to food and beverages sales at the end of your event.

**Restrictions:** Amplified sound/music and/or live entertainment are not allowed in this room. The only access to this room is down stairs from the entrance (or up stairs from the garden). Please let event manager know if wheel chair access is needed and we will make sure it is available.

### STEPS TO TAKE TO RESERVE THIS ROOM:

1. Ask Event Manager if your date is available
2. Make a deposit of \$500 to reserve the date and time
3. Decide a menu and bar option
4. Give final head count a week prior to the event
5. HAVE FUN AT YOUR EVENT
6. Day of event, pay the balance at the end of the event to your waiter

Contact the Special Events Manager at (949) 493-1163 ext. 106  
or [events@ElAdobeDeCapistrano.com](mailto:events@ElAdobeDeCapistrano.com) for available dates, menus, and further information.

